

2nd July 2025

Dear Families,

**GCSE & Level 2 Results Day: Thursday 21st August 2025**

The Academy will open from **9.00am - 12.00pm** on **Thursday 21st August** for the collection of GCSE & Level 2 results. Please come to reception from where it will be signposted to the collection point.

To comply with regulations, results must be collected by the student unless they appoint a representative to collect these on their behalf. In this instance, please complete the attached form which must be brought in by the student's representative along with photographic ID. Any results not collected will be posted out to the home address that day.

Please check that the candidate's statement of results shows the correct spelling of the student's name as this is what will appear on the certificates available in November 2025.

Please see below information regarding the Review of Results Services available once the student has received their results.

Yours faithfully,



Ms Cardnell  
Vice Principal

## Candidate Results Permission Form

**Result Date: Thursday 21st August 2025**

Students are able to collect their results from Ebbsfleet Academy between **9.00am – 12.00pm** on **Thursday 21st August 2025**.

Uncollected results will be posted out at the end of the day to the address held on our system.

If a student is unable to collect their results and requires a representative to collect them on their behalf, the student must complete the form below or provide written authorisation.

.....

Student name: \_\_\_\_\_

I give permission for my representative (insert name) \_\_\_\_\_  
to collect results on my behalf. I confirm that my representative will provide photographic ID upon collection.

Student signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Review of Results

A request for a Review of Results can only be made by the Academy and the Academy will only support this if it feels there is a good chance that the grade will improve. **Following a Review of Results, grades can stay the same, improve or go down.**

Candidates must give their written consent for a clerical re-check or a review of results to be made.

The awarding bodies charge fees for a Review of Results.

### Service 1 (Clerical re-check)

- The request must be received by the awarding body by **25 September 2025**.
- The deadline for completion is within 10 calendar days of the awarding body receiving the request.

This service will include the following checks:

- that all parts of the script have been marked;
- the totalling of marks;
- the recording of marks.

The outcome of the clerical re-check will be reported along with a statement of the total marks awarded for each unit, or component, included in the enquiry.

### Service 2 (Review of marking)

This is a post-result review of the original marking to ensure that the mark scheme has been applied correctly.

A marking error can occur because of:

- an administrative error;
- a failure to apply the mark scheme where a task has only a 'right' or 'wrong' answer;
- an unreasonable exercise of academic judgement.

The awarding body will train its reviewers to conduct reviews of marking accurately and consistently.

**Reviewers will not re-mark the script.** They will only act to correct any errors identified in the original marking.

The service is available for externally assessed components of both unitised and linear GCE and GCSE specifications.

- The request must be received by the awarding body by **25 September 2025**
- The deadline for completion is within 20 calendar days of the awarding body receiving the request.

This service will include:

- the clerical re-checks detailed in Service 1;
- a review of marking as described above.

## Access to Scripts

Centres may request:

- copies of scripts to support reviews of marking and/or
- copies of scripts to support teaching and learning.

### Arrangements for access to marked examination scripts

Awarding bodies will provide access to marked scripts for the following examinations:

- GCSE.

A 'script' refers to the written work of a candidate which has resulted from an externally assessed component.

### **Conditions of Access to Scripts (ATS) service**

Awarding bodies will only release copies of scripts to centres under the following conditions.

Prior written permission must be obtained from any candidate where the centre intends to request his/her script(s).

This permission must only be sought after the candidates have received their results for the respective examination series. Candidates who grant their permission have the right to anonymity of their scripts before use.

A form is available for centre staff when seeking a candidate's written permission to request and use.

Written consent from the candidate is also acceptable by email.

Scripts must only be seen by teachers who are members of staff at that centre or within a consortium of centres, or returned directly to candidates.

### **Copies of scripts to support reviews of marking**

Centres will be able to request copies of GCSE scripts before deciding whether to request a review of marking.

Requests must be submitted to awarding bodies no later than:

**Priority copy of marked GCSE scripts: 4 September 2025** – two weeks after the publication of GCSE results. The deadline for completion is within 20 calendar days of the awarding body receiving the request.

Copy of marked GCSE script to use for teaching and learning purposes deadline: **25 September 2025**

### **Requests received after the deadline will not be accepted.**

On results day, you will be able to ask members of the Senior Leadership Team about this process if you think you wish to review your result. Further details will be provided, which may help you make the decision to carry out a review.

**It is important to note that if a review is processed, it could lead to an increased grade, no grade change or a decreased grade. There is no guarantee that a review will lead to an uplifted grade.**

Once a finding has been made you cannot withdraw your request for a centre review. If your grade has been lowered, you will not be able to revert back to the original grade you received on results day.

If the academy does not support a review, the student may do so but will have to meet the costs involved. If the grade goes up, the fee will be refunded.

If a student disagrees with a centre decision not to support a Review of Results, please read our internal appeal procedure available on our website.